

REQUIREMENTS FOR PASSING AN ON-SITE AUDIT

Information gathered from the On-site Audit must match that which has been claimed by the facility on past Full Desk Audit submissions.

There is no charge for the initial visit by an auditor for an On-site Audit.

*The auditor **may** review the following during an On-site Audit to verify the information.*

DOCUMENTATION

The Program Coordinator may be required to provide the auditor with proof of:

- Training documentation for employees that apply pest control products. (Most Coordinators will have manuals they have made-up to teach their staff.)
- Amount of pesticides purchased.

EMPLOYEE INTERVIEW

Auditor may interview field and office employees to determine if they can:

- Demonstrate knowledge of IPM principles required to maintain a healthy lawn.
- Understand the types of service programs offered by the company.
- Understand the IPM information being given to customers.

FIELD DEMONSTRATION

Auditor may request that field employees demonstrate the procedure for:

- Inspecting and monitoring sites for pests.
- Making a decision when to apply a pesticide.
- Calibrating and maintaining application equipment.